

Fire and Evacuation Procedures:

If the alarm sounds while you are here, please evacuate the building from the nearest Fire Exit and go to the Assembly Point on the playground. Please follow instructions from staff.

First Aid:

Please report any accidents or injuries to the school office. Appropriate first aid will be administered by one of our trained first aiders.

Medical:

We have a number of children with severe allergies and medical conditions. Please be aware and report any concerns to a member of staff.

Please let us know if you have any allergies or other medical needs.

Toilets:

Please only use the staff toilets by the school office.

Mobile Phones:

No mobiles must be taken into school.

No photographs or recordings may be taken without prior consent of the Headteacher.

Parking:

If you park your vehicle in the school's car park, please do so responsibly in the marked parking spaces. Please do not block in any other vehicles

Health & Safety:

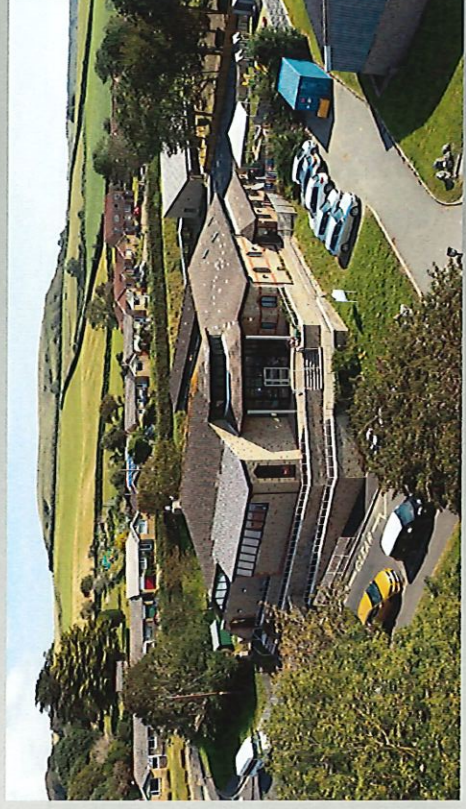
If you have any concerns regarding health and safety, please report these to a member of the office staff.

Wroxall Primary School

Safeguarding Information for Visitors



Safeguarding is Everyone's Responsibility



Designated Safeguarding Leads



Lynn Torrance
Headteacher



Isabel Procter
FLO



Bradley Price
Inclusion Lead



Daisy Buckingham
Preschool Mgr.

Definition of Safeguarding:

- ❖ Protecting children and young people (under the age of 18) from maltreatment.
- ❖ Preventing impairment of children's health or development.
- ❖ Ensuring that children grow up in circumstances consistent with the provision of safe and effective care.
- ❖ Take action to enable all children to have the best outcomes.

Types of Abuse:

- Physical: May involve hitting, shaking, throwing, poisoning, burning, drowning, or suffocating, causing physical harm to a child. Can also be a fabrication such as deliberately inducing illness in a child.
- Emotional: The persistent emotional maltreatment of a child, such as to cause severe or adverse effects on the child's emotional development and wellbeing.
- Sexual: Forcing or enticing a child to take part in sexual activities, whether or not the child is aware of what is happening.
- Neglect: Persistent failure to meet a child's basic physical or psychological needs, likely to result in the serious impairment of the child's health or development.

Welcome to Wroxall Primary School

Please adhere to the following whilst you are visiting our school:

- Sign in at our school office and show a form of identification.
- Wear your 'Visitor' badge at all times so that you are clearly identified to school staff and children.
- Never be alone with a child unless an appropriate member of staff has approved your safeguarding checks and given you direct permission to do so.
- Report any concerns immediately to one of our Designated Safeguarding Leads, or if they are unavailable, tell our office staff and they will seek out the relevant person to assist you.
- When leaving the building, you must sign out at the school office and hand in your visitor badge.
- Anyone with a concern about a child can make a direct referral to any of the following:

Children's Reception Team (MASH): Accessed via Inter Agency Referral Form found on IOWSCP website (www.iowscp.org.uk)

Local Authority Designated Officer:

Tel. : 01962 876364

Email: child.protection@hants.gov.uk

Or the Police on 101 or 999

Our Child Protection and Safeguarding policies are available on the school website. The school also has a Whistleblowing policy and an Allegations against staff policy which can be emailed upon request.